

LABORATORY ADVISORY BUREAU
809 E. Balboa Ave.
McAllen, Texas 78503
956/631-4232

Specimen Collection

TEST REQUISITIONS

Test requisitions will be accepted only from a doctor working at this site. Request for test will be written, electronic or verbal if followed by a written request. The requisition should have the name of the test and the name of the authorized requester. It should also have the specimen collection date and time, the specimen source, and the patient's name, age, gender, as needed for identification, and pertinent clinical information.

SPECIMEN IDENTIFICATION

Each specimen must have unique patient identifiers such as patient name, birth date, social security number, or other identifying number. The identifiers should be used throughout the testing process, so that results can be confidently used in patient care. This can be done by placing an identification label on each specimen when it is collected and by labeling all related materials (test tubes, slides, etc.) with the same identification information.

RECORDS OF SPECIMEN RECEIPT

Maintain a patient log. The log should include the date, patient name or chart number, the time the specimen was drawn, and comments concerning the disposition of unacceptable samples e.g./ hemolyzed specimens, redraw records and dates each step of inpatient testing, including final report.

PROCEDURES FOR SPECIMEN SUBMISSION AND HANDLING

This laboratory will have written policies and procedures for methods used for the preparation of patients, specimen collection, specimen preservation and conditions for transportation. Oral explanation of instructions to patients for specimen collection, including patient preparation, may be used as a supplement to written instructions where applicable.

SIGN: _____
Laboratory Director

DATE: _____